

Barham & Woolley Parish Council

Approved and signed Minutes from the definitive legal record of council business. In the interest of early publication for residents, the notice board carries text of draft minutes awaiting approval. Draft minutes may sometimes be amended at the next council meeting before being signed. If amendments are made, this will be noted in the draft minutes of the next meeting.

Minutes of Annual General Meeting held on Tuesday 19th May 2026 and followed by Parish Council Meeting

Councillors present:

Mr P Harrison, Chairman

Mr T Massey

Mr N Grundy

Mrs C Grove-Price

Ms J Webb

1. Chairman Mr P Harrison opened the meeting at 19.50
 2. No apologies
 3. Norman Grundy proposed Peter Harrison as Chairman, Julie Webb second, unanimous. Peter Harrison elected as Chairman.
 4. Tony Massey proposed Cheryll Grove-Price as Vice chairman, Norman Grundy second, unanimous. Cheryll Grove-Price elected as vice chairman.
 5. Cheryll Grove-Price proposed Tony Massey as RFO, second Norman Grundy, unanimous. Tony Massey elected as RFO.
- AGM closed at 19.55

Parish Council meeting opened at 19.56

6. Minutes of the previous meeting were read and all agreed they were correct.
7. No declarations of interest.
8. RFO reported that he has recently completed a supplier amendment form from HDC regarding the bank account details. HDC are waiting for the form to be returned before the precept is paid. Clerk has now completed her part and returned the form via email today.

- 8.1 RFO proposed that he apply for an exemption certificate AGAR as last year. Unanimous agreement with this.
- 8.2 RFO proposed that he reply that no trust funds are held. Unanimous agreement with this.
- 8.3 The annual governance statement was approved
- 8.4 Accounting statements were approved

Asset register, the defibrillator is valued at £400 and the 3 speed signs at £800 each

Financial risk management, all at low risk level.

Balance sheet as at 1st April £1288.19 in current account
£3268.74 in savings account

Invoices due are Zurich Insurance £196

Clerks wages £100

Website host £450 approx

CAPALC £102

LH Scheme £528

Unanimous that all the above should be paid apart from the LH scheme. Clerk will write to CCC to say that Councillor Ian Gardiner had agreed to look into this and that we should not pay it due to us being such a small PC with limited funds. We will advise that it is being dealt with and that it is not our debt to pay.

PCC are to be paid £100 for 2025 and £100 for 2026 for use of the Church for meetings.

Clerk to the PCC has asked for the reason why they didn't receive any payment at all one year. Norman Grundy proposed, second Cheryl Grove-price that £100 be paid for this missing year.

RFO will ask Mrs Harrison to audit the accounts.

Clerk and Chaiman are happy to sign all necessary forms regarding the accounts submission.

9. Outstanding invoice for the speed sign covered under 8.2 above.
10. A planning application had been received for Woolley Manor for the erection of a porch and small outbuilding. Form was returned with PC approval .

The new working group for the North Huntingdon area development has a meeting on 20th May to move forward.

11. A lot of the reported pot holes have been filled but there are still some substantial ones outstanding, notably Woolley and the road to Alconbury Weston. Norman Grundy proposed that we invite Councillor Ian Gardiner back to look at the situation again, and especially rutting that is now a problem.

Cheryll grove-Price attended the latest A14 safety awareness meeting where she asked again if the Woolley central exit be closed as HGV's are using it and sitting in the central reservation where there isn't enough room for them safely.

There is also a form that anyone can fill in with regards to safety issues and it is proposed that all Parish Councils display this form on their website.

12. Newlands Development has had planning permission granted.

Brampton Cross has not yet applied for planning permission.

13. None of the newly elected Councillors had received the Declaration of Acceptance of office form , they should have been attached to their emails from HDC when appointed. Clerk will chase this up.

Norman Grundy advised that the PCC want to improve access to the church and would like a path between the road and the gate across the grass verge. It was unanimous that the Parish Council support the PCC in taking all steps necessary to improve access.

Bus stop in Woolley road, Clerk will chase Councillor Ian Gardiner to see if he has got anywhere with this.

14. Next meeting will be Tuesday 13th October 2026 at 19.45 , St Giles

Church, Barham

Meeting closed at 20.33

Signed by the Chairman.....

Date.....

Signed by the Clerk.....

Date.....